



**PREVENT**  
**RISK ASSESSMENT and ACTION PLAN 2024**

## Key Contacts

	<b>Name</b>	<b>Five Acre Wood contact information</b>
<b>Designated Safeguarding Lead (DSL)</b>	Sarah Costain	scostain@five-acre.kent.sch.uk
<b>Deputy Designated Safeguarding Lead</b>	Peggy Murphy Tim Williams Emma Athwal Emma Russell Matthew Smith Sam Hazle Demi Lockett Leanne Bowden Francesca Newman Karen Robinson-Jones Kirstie Hemingway Janine Hercock Jamie Cronk	01622 743925-Loose site            01634 566890-Snodland site
<b>Principal</b>	Peggy Murphy	pmurphy@five-acre.kent.sch.uk
<b>Safeguarding Governor</b>	Dr Shobha Ravindra	Contact through SLT Admin

## Contents

1. Rationale.....	4
2. Prevent Duty Risk Assessment and Action Plan.....	10
3. Agency and Contractor staff checklist.....	15
4. Contractor's compliance form.....	16
5. External Links.....	17

# Five Acre Wood School

Anti-terrorism Act 2015

Prevent Duty Risk Assessment

## Introduction

From 1 July 2015 all schools, registered early years childcare providers and registered later years childcare providers (referred to in this advice as 'childcare providers') are subject to a duty under section 26 of the Counter-Terrorism and Security Act 2015, in the exercise of their functions, to have

**“due regard to the need to prevent people from being drawn into terrorism”**

This duty is known as the Prevent duty. It applies to a wide range of public-facing bodies. Bodies to which the duty applies must have regard to the statutory guidance. Paragraphs 57-76 of the guidance are concerned specifically with schools and childcare providers. This policy complements the statutory guidance and refers to other relevant guidance and advice.

## Prevent Duty

Section 26, the Prevent duty came into force on the 1st July 2015 and places a duty on specified authorities to have “due regard to the need to prevent people from being drawn into terrorism” and challenge extremist ideas that support or are shared by terrorist groups

Schools are specified authorities for the purpose of the act and the duty applies to ALL schools including organisations covered by the Early Years Foundation year's framework

Schools are expected to take a “Risk based approach”. All schools, as a starting point, should demonstrate an awareness and understanding of the risk of Radicalisation in their area. This risk will vary greatly and can change rapidly; but no school is risk free.

This policy has been developed in accordance with the principles established by the Children Acts 1989 and 2004 and related guidance. This includes but is not limited to

- Keeping Children Safe in Education (KCSIE)
- Working Together to Safeguard Children (WTSC)
- Ofsted: Education Inspection Framework
- Framework for the Assessment of Children in Need and their Families 2000
- [Kent and Medway Safeguarding Children Procedures](#)
- Early Years and Foundation Stage Framework (EYFS)
- The Education Act 2002
- Education and Inspections Act 2006
- The Education (Independent School Standards) Regulations 2014
- The Non-Maintained Special Schools (England) Regulations 2015
- The Human Rights Act 1998
- The Equality Act 2010 (including the Public Sector Equality Duty)

This policy is one of a series in Five Acre Wood Schools' integrated safeguarding portfolio and should be read and actioned in conjunction with the policies as listed below:

- Behaviour management and Use of Physical Interventions
- Searching, screening and confiscation
- Online Safety; Social media and Mobile technology
- Anti-Bullying
- Data protection and Information sharing
- Image use
- Child on Child Abuse
- Sexual Violence and Harassment
- Relationship and Sex Education (RSE)
- Personal and intimate care
- Health and safety, including plans for school reopening
- Attendance
- Risk assessments (e.g. school trips, use of technology, school re-opening)
- First aid and accidents
- Managing allegations against staff
- Staff code of conduct
- Staff acceptable Use of Technology Policies (AUP)
- Safer recruitment
- Whistleblowing and low level concerns
- Low level concerns

At Five Acre Wood School we are tasked, not just with teaching children, developing, knowledge and understanding; another major part of our role is to look after and keep children safe, helping them to develop skills and attitudes that help us to live together in an increasingly diverse society.

Safeguarding is about 'keeping all children safe in education' and promoting the welfare of children. It is defined by the UK Government as –

- *protecting children from maltreatment*
- *preventing the impairment of children's mental and physical health or development*
- *ensuring that children grow up in circumstances consistent with the provision of safe and effective care, and*
- *taking action to enable all children to have the best outcomes*

DfE Keeping Children Safe in Education

To do this effectively all staff need to know

*'..... the context in which our children live.'*

### **The Prevent duty: what it means for schools and childcare providers**

In order for schools and childcare providers to fulfil the Prevent duty, it is essential that staff are able to identify children who may be vulnerable to radicalisation, and know what to do when they are identified. Protecting children from the risk of radicalisation should be seen as part of schools' and childcare providers' wider safeguarding duties, and is similar in nature to protecting children from other harms (e.g. drugs, gangs, neglect, sexual exploitation), whether these come from within their family or are the product of outside influences. Schools and childcare providers can also build pupils' resilience to radicalisation by promoting fundamental British values and enabling them to challenge extremist views.

It is important to emphasise that the Prevent duty is not intended to stop pupils debating controversial issues. On the contrary, schools should provide a safe space in which children, young people and staff can understand the risks associated with terrorism and develop the knowledge and skills to be able to challenge extremist arguments.

### **British Values**

Five Acre Wood School has a duty to 'actively promote' the fundamental British values of democracy, the rule of law, individual liberty, and mutual respect and tolerance of those with different faiths and beliefs.

### **Local Picture**

Prevent is part of CONTEST, one of the four elements of the Government's Counter Terrorism Strategy. The aim of the [Prevent Strategy](#) is to stop people becoming terrorists or supporting terrorism. Prevent tackles all forms of extremism - including both Islamist extremism and far rights threats. This is achieved by challenging terrorist ideology; supporting vulnerable people and supporting sectors and institutions where there are risks of radicalisation.

Kent County Council and Medway Unitary Authority have the lead role in delivering the Prevent Strategy in Kent and Medway in accordance with the [Prevent Duty Guidance](#) and work with partners such as the Police and Health.

Prevent has three key objectives:

- respond to the ideological challenge of terrorism
- support vulnerable people and prevent people from being drawn into terrorism
- work with key sectors and institutions to address the risks

Prevent is a formal duty for Kent County Council and Medway Unitary Authority under the [Counter Terrorism and Security Act 2015](#). We all have a role in protecting vulnerable children, young people and adults from being drawn into terrorism, keeping Kent and Medway safe. Extremism and radicalisation in our community are very real and being aware is the first step. You can help reduce the threat from terrorism, radicalisation, and extremism by [being vigilant](#), knowing what to report and reporting it.

Prevent works with individuals and communities by using voluntary early intervention to encourage them to challenge extremist and terrorist ideology and behaviour. This can involve:

- support in schools, youth clubs, and community groups
- promoting positive values and community cohesion
- protection from extremist dialogues
- encourage safe and open debate and critical thinking
- encouraging reporting of concerns
- engage in positive activities
- engaging in open and honest dialogue around prevent

## What is Channel?

Channel is a key element of the Prevent Strategy and Local Authority Channel Panels are a statutory requirement under the Counter Terrorism and Security Act 2015. Channel Panel is a multi-agency approach to identify and provide support to individuals who are at risk of being drawn into terrorism, including people holding and expressing violent extremist views. The overall aim of the programme is early intervention and diverting people away from potential risk. Channel involves agencies working together to give individuals access to services such as health and education, specialist mentoring and diversionary activities - Channel can (uniquely) provide theological or ideological mentoring. For those requiring support an appropriate package is offered based on an assessment of their vulnerability.

Unlike mainstream safeguarding for adults and children, there is no threshold to make a Prevent referral for an individual to access assessment and specialist support. There may be cases that require a safeguarding response in conjunction with Prevent. Channel provides early support for anyone who is vulnerable to being drawn into any form of terrorism or supporting terrorist organisations, regardless of age, faith, ethnicity, or background. Individuals can receive support before their vulnerabilities are exploited by those who want them to embrace terrorism, and before they become involved in terrorist -related activity. While it remains rare for children and young people to become involved in terrorist activity, young people from an early age can be exposed to terrorist and extremist influences or prejudiced views. As with other forms of safeguarding strategies, early intervention is always preferable.

## What is Dovetail?

Dovetail was introduced as a pilot programme in several areas across the country, including Kent. The pilot assessed the feasibility of transferring the resources and responsibility for administering the programme and case management aspects of Channel from the Police to local authorities. Dovetail has been in place in Kent since 2016 and Medway since late 2020 and continues to be the process by which Channel is managed.

## How do I report concerns?

- If you have an immediate concerns about the welfare of any persons, then contact the Police by calling 999.
- **make a referral** (if you have any concerns or are unsure about making a referral then discuss it with your organisation's safeguarding lead/Prevent lead and/or contact the Kent and Medway Prevent Team by emailing [prevent@kent.gov.uk](mailto:prevent@kent.gov.uk))
- contact the Kent and Medway Prevent Coordinator, Jess Harman by emailing [jess.harman@kent.gov.uk](mailto:jess.harman@kent.gov.uk)
- contact the police on 101 or 0800 789 321 or complete an **online report form**
- **report online material promoting terrorism or extremism**

Terrorist attacks can sadly lead to spikes in hate crimes against certain groups, and many people in communities across the country are likely to feel vulnerable. Such action is not tolerated, is taken extremely seriously, and should always be reported.

**[View guidance on reporting hate crime](#)**

### **Information found online**

If you've found illegal or harmful information, pictures or videos online, you can [report your concerns anonymously](#).

### **How can I support Prevent?**

- be vigilant - radicalisation is usually a process, not an event, and factors or events may contribute towards the radicalisation for an individual
- complete Prevent e-learning
- familiarise yourself with the factors that contribute towards radicalisation and how to make a Prevent referral
- for a greater understanding of the support Prevent can offer, visit Let's Talk About It

**Prevent is a shared responsibility. Don't rely on others - report any concerns you have immediately.**

### **Kent and Medway Prevent Team**

#### **Nick Wilkinson - Prevent and Channel Strategic Manager**

Strategic lead for Prevent and Channel at Kent County Council, Chair of Kent Channel Panel. Chair of Southeast Prevent and Channel Chairs meeting. Lead officer for Kent Community Safety Agreement priority of Preventing Extremism and Hate.

Email [nick.wilkinson@kent.gov.uk](mailto:nick.wilkinson@kent.gov.uk)

#### **Jess Harman - Prevent Coordinator**

Coordinates Prevent activity across Kent and Medway, promotes the Prevent Strategy across both statutory and non-statutory partners, develops and oversees a partnership Prevent plan and Counter Terrorism risk assessment and delivers Prevent training to a range of agencies.

Email: [jess.harman@kent.gov.uk](mailto:jess.harman@kent.gov.uk)

#### **Georgia Dawson - Prevent Community Engagement Officer (PCEO)**

Supporting Kent and Medway communities and encouraging engagement with Prevent. Promoting awareness and addressing misconceptions of Prevent to build resilience and confidence within communities. Improving outreach and awareness and working with partners to ensure local and emerging needs are addressed.

Email: [georgia.dawson@kent.gov.uk](mailto:georgia.dawson@kent.gov.uk)

#### **Sally Green (Medway and North/West Kent) and Jill Allen (South and East Kent) - Prevent Education Officers (PEO)**

Supporting educational establishments across Kent and Medway up to secondary level to implement Prevent through teaching, training, and guidance. Partnership working with the Department of Education and network of PEO's.

Emails: [sally.green2@kent.gov.uk](mailto:sally.green2@kent.gov.uk) and [jill.allen@kent.gov.uk](mailto:jill.allen@kent.gov.uk)



**Helene Morris - Channel Supervisor**

Supervises and coordinates all activity under the Channel process. Undertaking section 36 Counter Terrorism and Security Act 2015 authorisations for a case to be heard at the Channel Panel. Partnership working with a wide range of organisations.

### Prevent Duty Risk Assessment and Action Plan

The UK Government have classified the risk of terrorism in the UK as 'Severe'

The risk assessment below has been developed but must be considered in line with pupil cognitive understanding, appropriateness in line with their SEN&D

<b>Compliance Requirements</b>	<b>Yes/No/High/Low</b>	<b>Action required</b>
The risk to our pupils of being drawn into terrorism has been assessed and is considered to be:	<b>Low</b>	Ensure awareness training is up to date for all staff (annually September) Staff are aware of the procedures to raise concerns
The risk to our pupils of being radicalised and supporting terrorism has been assessed and is considered to be:	<b>Low/medium</b>	Educating learners, when appropriate about risk, PSRE curriculum Ensure awareness training is up to date for all staff Staff are aware of the procedures to raise concerns
<b>Training Requirements</b>	<b>Yes/No/High/Low</b>	<b>Action required</b>
Have all staff been trained to understand the Prevent duty?	<b>Yes</b>	This information is held by HR, staff are required to complete the Home office prevent training as part of their induction. Prevent Duty delivered for all teachers January 2024. DSL's have completed updated PREVENT training May 2024. Lead DSL has completed the basic awareness and referral training.

Has the role of the Designated lead for child protection been extended to lead on inter-agency liaison in respect of the Prevent duty?	<b>Yes</b>	<b>The DSL will liaise with appropriate agencies in line with prevent requirements and using the recognised referral mechanism</b> <a href="#">Report radicalisation or extremism (Prevent) - Kent County Council</a>
Do all your staff know who to refer to in respect of a child being at risk of radicalisation and extremism?	<b>Yes</b>	<b>Prevent training is included in the annual CP refresher, Tuesday safeguarding briefings and all staff complete the statutory prevent training upon starting</b>
<b>School Policies</b>	<b>Yes/No/High/Low</b>	<b>Action required</b>
Does the Child Protection Policy refer to the new duty of the Designated lead and the Prevent guidance?	<b>Yes</b>	
Does the E-Safety Policy refer to the requirements of the Prevent guidance?	<b>Yes</b>	
Has your school got a clear statement about the Prevent duty on your website and in the prospectus?	<b>Yes</b>	
Does the school have clear guidance on the use of prayer rooms for faith related activity?	<b>Yes</b>	<b>We do not have a permanent prayer room however a room of appropriate size and location will be provided when required.</b>
Does the school have clear guidance for visitors including faith related visiting speakers?	<b>Yes</b>	<b>HR have developed guidance regarding visitors. Visitors are thoroughly vetted through DBS,</b>

		<p>volunteers are interviewed and references sought. Relevant staff ie the class teacher or SLT meet with visitors to ensure that they don't have extremist views and opinions. Visitors are given advice and guidance on what information should be shared with pupils. There is a visitor's Acceptable use policy and they are provided with Safeguarding information.</p>
<b>British Values</b>	<b>Yes/No/High/Low</b>	<b>Action required</b>
Has the school got a clear strategy for embedding these values and be able to demonstrate how their work with pupils has been effective in doing so?	<b>Yes</b>	<p>As appropriate to pupil understanding Delivered through curriculum offer, this is reviewed termly to ensure efficacy. Five Acre Wood is a RRSA accredited school which has contributed towards pupils understanding of British values.</p>
Our pupils have an understanding of how citizens can influence decision-making through the democratic process	<b>Low</b>	<p>Five Acre Wood is a UNICEF Rights Respecting School and the pupils have an understanding of this at a level appropriate to individual needs</p>
Our pupils have an understanding that the freedom to hold other faiths and beliefs is protected in law	<b>Low</b>	<p>Five Acre Wood is a UNICEF Rights Respecting School</p>

		and the pupils have an understanding of this at a level appropriate to individual needs
Our pupils have an acceptance that people having different faiths or beliefs to oneself (or having none) should be accepted and tolerated, and should not be the cause of prejudicial or discriminatory behaviour	<b>Low</b>	<b>There is a Child on Child Abuse policy which is reviewed annually, there is an anti-bullying policy. Five Acre Wood has a zero tolerance of prejudicial and discriminatory behaviour. Staff are trained to identify and report such incidents and not to dismiss them Staff model tolerance and acceptance of people having different faiths or beliefs Staff relationship guidelines document</b>
Our pupils have an understanding of the importance of identifying and combatting discrimination	<b>Yes</b>	<b>Some pupils, were appropriate to cognitive ability, have some awareness of this. All pupils are taught to be accepting of difference which pupils model through their behaviours and interactions with peers.</b>
Does the school ensure all pupils have a voice that is listened to, and demonstrate how democracy works by actively promoting democratic processes such as a school council whose members are voted for by the pupils?	<b>Yes</b>	<b>There is a school council and pupil voice is captured through questionnaires and opportunities to</b>

		<p><b>provide their opinion.</b></p> <p><b>Pupils contribute to section A of their EHCP document</b></p>
<p>Does the school include in suitable parts of the curriculum - as appropriate for the age of pupils - material on the strengths, advantages and disadvantages of democracy, and how democracy and the law works in Britain, in contrast to other forms of government in other countries?</p>	<p><b>Yes</b></p>	<p><b>Where appropriate to the cognitive abilities of the pupils</b></p> <p><b>RRSA accredited school</b></p>
<p>Does the school use opportunities such as general or local elections to hold mock elections to promote fundamental British values and provide pupils with the opportunity to learn how to argue and defend points of view?</p>	<p><b>Yes</b></p>	<p><b>Where appropriate to the cognitive abilities of the pupils</b></p> <p><b>RRSA accredited school</b></p> <p><b>At the Snodland site pupils visit the local courts to develop their understanding of the criminal justice system</b></p>
<p>Does the school use extra-curricular activity, including any run directly by pupils, in promoting fundamental British values?</p>	<p><b>Yes</b></p>	<p><b>Due to the needs of the pupils extra-curricular clubs are run and organised by staff.</b></p> <p><b>The school offers residential trips which are used to develop pupil resilience, independence, communication, collaboration, social skills and their understanding of differences in others including fundamental British values</b></p>

**Our Designated Lead for Prevent is Sarah Costain, Deputy Head Teacher**



Agency and Contractor staff checklist

Name	
Agency/ Organisation	
Start Date	
End date	

Document Type seen	Date seen	Seen by
Compliance document		
DBS Certificate		
Identity of individual confirmed		

Question	Yes/No	Date asked
Safeguarding information given?		

<b>Any concerns identified?</b>

Staff member inspecting	Signature	Date signed

Once completed, staple to the comfort document and store.



**Contractor's compliance form**

To ensure our Single Central Record (SCR) is compliant we require the below information. If you are unable to provide us with the below information the candidate will not be able to work at Five Acre Wood School.

If you have any questions regarding the below please do not hesitate to contact the Human Resources department on 01622 743925 or alternatively via e-mail [hr@five-acre.kent.sch.uk](mailto:hr@five-acre.kent.sch.uk)

<b>Candidate Name:</b>	
<b>Position:</b>	
<b>Start Date:</b>	
<b>End Date:</b>	
<b>Has an enhanced DBS check been completed? (this should include a child and adult barred list check)</b>	<b>Yes/No</b>
<b>DBS Number:</b>	
<b>Has the candidate been given our Safeguarding policy</b>	<b>Yes/No</b>

**Name:** \_\_\_\_\_

**Organisation:** \_\_\_\_\_

**Date:** \_\_\_\_\_



### **External links**

<https://www.kent.police.uk/advice/advice-and-information/t/prevent/prevent>

- DfE Counter Extremism Helpline:
- Call: 020 7340 7264
- Email: [counter.extremism@education.gsi.gov.uk](mailto:counter.extremism@education.gsi.gov.uk)
- National Police Prevent advice line [0800 011 3764](tel:08000113764)

[Report radicalisation or extremism \(Prevent\) - Kent County Council](#)